

Application for employment (Please complete the 5 pages).

1. APPLICATION FOR

Position applied for:

Date available to take up employment:

2. PREPARED TO WORK

Full-time	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Part-time	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Weekends	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Nights out	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Shift work	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. PERSONAL DETAILS

Name:

Address:

Postcode:

Home tel:

Mobile:

Email:

Nationality:

Place of birth:

Length of time resident in UK:



4. HEALTH

Are you in good health? Yes No

Are you currently suffering from any medical problem that could affect your ability to drive safely? Yes No

Are you willing to have a medical examination? Yes No

5. OFFENCES

Have you ever been convicted of a criminal offence? (Declaration subject to the Rehabilitation of Offenders Act 1972) Yes No

If Yes, please give details:

6. EDUCATION AND TRAINING

Secondary Schools Attended	Examinations (subject/result)

University/College	Courses and Results

Other Qualifications and Training	Courses and Results e.g. First Aid, Hazchem, FLT Training



7. EMPLOYMENT HISTORY

Employers name:

Address & phone no:

Position held:

Dates:

Reason for leaving:

Employers name:

Address & phone no:

Position held:

Dates:

Reason for leaving:

Employers name:

Address & phone no:

Position held:

Dates:

Reason for leaving:

8. PERMITS

Do you need a work permit to work in the UK?

Yes No



9. OTHER EMPLOYMENT

If offered employment at R.F. Bellis Haulage Ltd will you continue to work in any other capacity elsewhere?

Yes No

If YES, please give details:

10. REFEREES

Please provide the names, addresses and telephone numbers of two people known to you personally. One of these must be your present or most recent employer. The other may provide a character reference and must not be a member of your family. Please note that referees will not be contacted without your permission. Any offer of employment will be subject to the receipt of satisfactory references and may be withdrawn in the event of a failure to receive them or if they are deemed unacceptable for the post applied for.

Name Tel no
Address

Name Tel no
Address



11. ACCIDENT HISTORY

Please give details of any Road Traffic Accidents that you have been involved in within the last 10 years.

Date	Vehicle Driven	Work /Leisure	Faults or No Faults	Brief details of accident
[Empty table area for accident history details]				



12. DECLARATION BY APPLICANT

I authorise the company to obtain references in support of this application and I release the company and referees from any liability caused by giving and receiving information.

Declaration: I confirm that the information given on this form is, to the best of my knowledge, true and complete. I acknowledge that any false statement may be sufficient cause for rejection of the application or if employed, disciplinary action.

PRIVACY NOTICE – JOB APPLICANTS

We process personal data relating to those who apply for job vacancies with us or who send speculative job applications to us. We do this for employment purposes, to assist us in the selection of candidates for employment, and to assist in the running of the business.

The personal data may include identifiers such as name, date of birth, personal characteristics such as gender, qualifications and previous employment history.

We will not share any identifiable information about you with third parties without your consent unless the law allows or requires us to do so. The personal data provided during an application process will be retained for a period of at least six months or, if required by law, for as long as is required.

This privacy notice does not form part of an employment offer or contract between us. If we make an employment offer to you, we will provide further information about our handling of your personal information in an employment context separately.

If you would like to find out more about our data retention policy and how we use your personal data, you want to see a copy of the information about you that we hold or have any questions or issues regarding data protection, please email us with the Subject “Data Protection Request”.

Signature:

Date:

Please return to R.F. Bellis Haulage Ltd, Unit 4 Clywedog Road South, Wrexham Industrial Estate, Wrexham, LL13 9XS together with a copy of your driving licence (card & counterpart), Tacho card & CPC Card or email: admin@rfbellis.co.uk

R.F. Bellis Haulage Limited

Unit 4 Clywedog Road South, Wrexham Industrial Estate, Wrexham LL13 9XS

Tel. **01978 664970** Fax: **01978 664971** Email: admin@rfbellis.co.uk

Company reg. no: 4536183 | VAT reg. no: 161 5678 52

